ROLL CALL
The meeting was called to order at 3:32 p.m. by Chair, Ms. Wilma Humason. Members present were Ms. Anne Sutton, Ms. Linda Mackey, and Mr. James Tucker. Ms. Margaret Lirones was absent. Library staff present were Tanya Russell – Library Manager, and Farrah Canseco – Executive Secretary.

APPROVAL OF MINUTES OF PREVIOUS MEETING
The minutes were approved.

UNSCHEDULED APPEARANCES
N/A

LIBRARIAN’S REPORT
**Infrastructure Grant** – Tanya Russell reported that she attended the BOS meeting on January 30th. The contract was awarded to 4Creeks. Architects and videographers are scheduled to visit the Hanford and Lemoore Branches on February 17th and 18th, 2024.

**Personnel Updates** – At the Hanford Branch, the Library Director position closes on February 16th. Interviews will start in early March. Additionally, Library staff will be holding interviews for the Lemoore Branch Library Assistant position on February 28th.

**Library Programs Update** – The members were given a copy of the updated Programming Policy and Guidelines for review. Upcoming programming including the dates and times were provided to the group. A handout of the dates will be provided at the next meeting.

**2024-2025 Budget** – Budget was submitted for the Library Department by the February 16th deadline. The budget meeting with County Admin will follow on February 22nd.

LIBRARY ADVISORY BOARD ITEMS
N/A

REPORT ON LEGISLATION AND BUDGET ACTIVITIES
N/A

FRIENDS OF THE LIBRARY (FOL) REPORT
Wilma reported that the Friends are now using Quick Books for their budgeting. The group has accumulated an extra $10,000 and investing it into 2 Wells Fargo CD’s.

ANNOUNCEMENTS, CORRESPONDENCE, AND COMMENTS BY STAFF AND BOARD MEMBERS
N/A

ADJOURNMENT
The next meeting will be on March 21, 2024, at 3:30 p.m. at the Hanford Branch Library. The meeting was adjourned by Chair, Ms. Wilma Humason at 4:21 p.m.